



# 澳門科技大學

MACAU UNIVERSITY OF SCIENCE AND TECHNOLOGY

## 入讀申請表(已延期入學學生適用)

### APPLICATION FOR RE-ADMISSION (FOR STUDENTS OF DEFERRED ADMISSION ONLY)

#### 注意事項 Notes

- 申請人必須於延期入學通知所述日期前向註冊處提出申請，一切行政程序於收妥本申請所需文件後始行生效。  
Applicants must submit the application to Registry before the designated date on the Deferred Admission Notification. The administrative procedure will become effective only after the applicants submit all the required documents.
- 所有入讀申請將於指定申請期限結束後統一處理。  
All applications for re-admission will be processed after the specified application period.
- 申請的審批結果將透過申請人之電郵地址作通知。  
The result of application will be sent via e-mail.
- 申請人可能會被要求遞交有助審批的其他任何資料/文件。  
Applicants may be required to submit other supporting documents/materials during the process.
- 逾期申請或未能提交所需證明文件者，校方有權一律不予受理。  
Late application or application without the required supporting documents will not be accepted.
- 大學保留修訂及闡釋上述規定的一切權利。  
The University reserves all rights and privileges in revising and interpreting the above regulations.

#### 申請所需文件 Required Documents

- 填妥之本表格  
The completed application form
  - 申請人之身份證副本\*  
A copy of the applicant's Identity Card\*
  - 醫療證明副本\*(因健康原因而延期入學的學生適用)  
A copy of the medical report\* (applicable for deferring admission due to the health reasons)
  - 授權書及被授權人的身份證副本\*(授權辦理適用)  
An authorization letter together with a copy of the authorized person's Identity Card\* (applicable for application through an authorized person)
- \*上述文件須提供正本進行核實  
\*The original copy needs to be provided for verification

#### 申請人資料 PARTICULARS OF APPLICANT

中文姓名 Name in Chinese	_____	英文姓名 Name in English	_____
申請編號 Application No.	□□□□AP□□-B□□□□	聯絡電話 Contact No.	_____
電郵地址 E-mail Address	_____		
通訊地址 Postal Address	_____	郵政編碼 Postal Code	_____

注意：上述聯絡電話及電郵地址僅作本次申請之用。

Note: The above contact number, e-mail address and postal address are for this application only.

#### 本人申請入讀 I wish to apply for re-admission to

錄取學院 Faculty	_____	錄取課程 Program	_____
原錄取學年 Year originally admitted	20__/20__ 學年 Academic Year		
擬恢復入讀學年 Intend to be re-admitted in	20__/20__ -- 第 I 學期 Semester		

如批准入讀，本人願意接受澳門科技大學所編排之學習計劃、課程時間及收費標準。

I hereby declare acceptance of the study plan, class schedules and tuition fees stipulated by the Macau University of Science and Technology upon approval of the application.

#### 個人聲明 PERSONAL DECLARATION

本人確認申請表中所提供的資料真實無誤，並聲明已知悉及明白『澳門科技大學個人資料收集聲明』的內容。

I declare that the information provided in this application form is true and correct; I have also acknowledged and understood the [Personal Data Collection Statement of Macau University of Science and Technology](#).

學生簽名  
Student's Signature \_\_\_\_\_

日期  
Date \_\_\_\_\_

REG/035-01/JAN24-E

**校方專用 FOR OFFICE USE ONLY**

**A) 註冊處櫃台 REGISTRY COUNTER**

已收妥申請所需文件 Required documents received

申請已記錄於 COES Application recorded in COES

收件人 \_\_\_\_\_ 日期 \_\_\_\_\_  
Received by Date

**B) 註冊處 REGISTRY**

已記錄學生申請 Application recorded

負責人簽名 \_\_\_\_\_ 日期 \_\_\_\_\_  
Authorized Signature Date

**C) 註冊處核准 REGISTRY'S APPROVAL**

批准 Approved

不批准 Not approved

意見 Comments \_\_\_\_\_

負責人簽名 \_\_\_\_\_ 日期 \_\_\_\_\_  
Authorized Signature Date

**D) 財務處 FINANCE OFFICE**

手續辦妥 Cleared

學費單 Debit Note Issued

發出日期 Issue Date(YYYY/MM/DD) \_\_\_\_\_

到期日 Due Date(YYYY/MM/DD) \_\_\_\_\_

意見 Comments \_\_\_\_\_

負責人簽名 \_\_\_\_\_ 日期 \_\_\_\_\_  
Authorized Signature Date

**E) 註冊處 REGISTRY**

生效日期 Effective Date \_\_\_\_\_ (YYYY/MM/DD)

已登記審批結果 Application result recorded

已通知學生審批結果 Student notified about the result

已抄送相關部門 cc to related departments

負責人簽名 \_\_\_\_\_ 日期 \_\_\_\_\_  
Authorized Signature Date

**REG/035-01/JAN24-E**